

No.1.1/EST/GP-DIU/2015-16/ 280  
Administration of Daman & Diu (UT),  
Office of the Collector,  
Collectorate, Fort Road,  
Diu - 362520

Dated: 18/02/2016

**C I R C U L A R**

**Sub:** Filling up the post of Principal in the Government Polytechnic, Diu under the U.T. Administration of Daman & Diu by deputation.

It is proposed to fill up the post of Principal in the Government Polytechnic, Diu under the U.T. Administration of Daman & Diu by deputation from amongst the Officers of the Central / State Government / Union Territories.

The PB, GP eligibility condition, qualification, experience and the period of deputation prescribed for the post are indicated in the **Annexure-I**.

The pay of the officer selected will be regulated in accordance with the extent DOPT's Pay Rules as amended from time to time.

The vacancy may be circulated amongst the officers working in your Ministries/Departments of Government of India/State Governments/Union Territories.

**It is requested that the Bio-Data (in the prescribed Performa Annexure – A attached), Integrity Certificate, Vigilance Clearance Certificate, Statement showing details of minor & major penalties, if any imposed during the last 10 years, Annual Confidential Reports dossiers (for last 5 years) of willing and suitable Officers in the Central Government / State Government / Union Territories, who can be relieved, if selected, an application may be sent to the Principal, Government Polytechnic, Fort Road, Diu - 362520 for consideration within Sixty days from the date of issue of this Circular and advertisement public in the Employment News.**



**(Lekhraj)**  
Dy. Secretary (Education),  
Daman & Diu.

To,

- 1) All Ministries Department of Central Government, New Delhi.
- 2) The Chief Secretaries, All State Governments / Union Territories.
- 3) All the Heads of Offices, Daman/ Diu.
- 4) The S.I.O., NIC, Daman for uploading on website.



**TECHNICAL & HIGHER EDUCATION INSTITUTIONS SOCIETY,  
U. T. OF DAMAN & DIU,  
OFFICE OF THE PRINCIPAL,  
GOVT. POLYTECHNIC-DIU,  
TTI CAMPUS, FORT ROAD,  
DIU.**

No. 1-1-ESTT/GP-DIU/2015-16/278


Date: 18/02/2016.

**ADVERTISEMENT**

Applications are invited from eligible candidates for the post of Principal to be filled-up in the Government Polytechnic, Diu which runs under Technical & Higher Education Institutions Society, U. T. Of Daman & Diu by deputation as per eligibility criteria given below:-

<b>Name of the post &amp; Pay Scale</b>	<b>No. of Post</b>	<b>Education Qualification</b>
Principal & Pay Band -4 of ₹. 37400-67000 with Academic Grade Pay of ₹.10000/- and Special Allowances of ₹. 2000/- per month.	01 (Unreserved)	<b>Officers under the central/State Govt. /UTs:-</b> (A) (I) Holding analogous posts in the parent cadre/department on regular basis. <b>OR</b> (II) With 3 years regular service in the grade rendered after appointment thereto on regular basis in the scale of pay ₹. 37400-67000 with Academic Grade Pay of ₹.9000/- in PB-4 of equivalent in the parent cadre/department. <b>And</b> (B) Possessing the educational qualification and experience prescribed for direct recruitment as under :- <b>Essential:-</b> (i) Bachelor's and Master's degree in appropriate branch of Engineering/Technology with first class or equivalent either in Bachelor's or Master's level and Ph. D in Engineering from a recognized university; (ii) Minimum of ten years relevant experience in Teaching/Research/Industry out of which at least three years shall be at the level of Head of Department or equivalent.

The candidate should submit application in prescribed bio data sheet with latest photograph attested by a Gazetted Officer giving full details regarding Education and other Qualification, Date of Birth, experience, ACR's etc. accompanied with attested copies of each documents/certificates so as to reach the office of the Principal, Government Polytechnic, Diu, T.T.I., Campus, Fort Road, Diu 362520 within **sixty days** from the date of issue of this Advertisement in Employment News, National Newspaper and Local Newspaper at the latest. The format of application (BIO DATA SHEET) form is available on website [www.diu.gov.in](http://www.diu.gov.in). The application received with requisite documents as stated above shall only be taken into consideration and if received within the stipulated time, no correspondence will be entertained as regards incomplete/time barred application. Applicant must attach Experience Certificate with ACR's, without which application will be rejected. Person already in service in Government/ other organization should apply through proper channel.

  
**(Lekhraj)**  
Dy. Secretary (Education)  
Daman & Diu.

**ANNEXURE-I**

1. Name of the Post : Principal
2. Number of Post : 1 (one)
3. Classification : General Central Services, Group 'A', Gazetted, Non Ministerial.
4. Pay : PB-4, (₹.37400 – 67000) with AGP ₹. 10000/- and special allowance of ₹. 2000/- per month.
5. Method of Recruitment : Deputation
6. Eligibility :

**Officers under the Central/State Govt. /UTs:-**

- (A)(I) Holding analogous posts in the parent cadre/department on regular basis or
- (II) with 3 years regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹. 37400-67000 with Academic Grade pay of ₹.9000 in PB-4 of equivalent in the parent cadre/department.

And

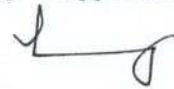
- (B) Possessing the educational qualification and experience prescribed for direct recruitment are as under:-

**Essential :**

- (i) Bachelor's and Master's degree in appropriate branch of Engineering/Technology with first class or equivalent either in Bachelor's or Master's level and Ph. D. in Engineering from a recognized university;
- (ii) Minimum of ten years relevant experience in Teaching/Research/Industry out of which at least three years shall be at the level of Head of Department or equivalent.

The Departmental Officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Govt. Shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications).



**(Lekhraj)**  
Dy. Secretary (Education),  
Daman & Diu.



ANNEXURE – A

**BIO DATA PRO FORMA**

1. Name and address in Block letters   ... ..
2. Date of Birth (in Christian era)   ... ..
3. Date of retirement under Central/  
State Government Rules   ... ..
4. Education Qualifications   ... ..
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)   ... ..

	Qualifications/ Experience required	Qualifications/ Experience Possessed by the officer.
Essential (1)		
(2)		
(3)		
Desirable (1)		
(2)		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post   ... ..
7. Details of Employment in chronological order, Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.   ... ..

Office/ Institution / Organization	Post held		List of Pay and last basic pay	Nature of duties
	From	To		

8. Nature of present employment (i.e.) and hoc, temporary or permanent   ... ..

9. In case the present employment is held on Deputation / contract basis, please state ... ..
- (a) The date of initial appointment ... ..
- (b) Period of appointment on deputation / Contract ... ..
- (c) Name of the parent office / organization to which you belong ... ..
10. Additional details about present employment ... ..  
Please state whether working under
- (a) Central Government ... ..
- (b) State Government ... ..
- (c) Autonomous Organization ... ..
- (d) Government Undertakings ... ..
- (e) Universities ... ..
11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale ... ..
12. Total emoluments per month now drawn ... ..
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient ... ..
14. Whether SC / ST ... ..
15. Remarks. ... ..

**Date:**

**Signature of the Candidate**  
**Address:**

**To be certified by the Employer / Forwarding Authority.**

Certified that the particulars furnished by the applicant have been verified with reference to his service records and found correct. No Vigilance / disciplinary proceedings either pending or contemplated against the Officer.

**Date:**

**Signature of the Employer /  
Forwarding Authority with  
Office Seal.**