

**MINUTES OF THE REVIEW MEETING HELD IN THE CONFERENCE HALL
COLLECTORATE, MOTI DAMAN ON 18TH JANUARY, 2013 AT 11.00 A.M.
FOR DISCUSS ABOUT THE PREPARATION CARRIED OUT SO FAR, IN
CONNECTION WITH THE CELEBRATION OF REPUBLIC DAY FUNCTION
ON 26TH JANUARY, 2013.**

The following officers attended the meeting.

1. Ms. R. Manaka, Asstt. Collector, IAS, (Probationer), Daman.
2. Smt. Asha Chaudhary, Dy. Collector (HQ), Daman.
3. Shri V. H. Jethwa, Executive Engineer, P.W.D., Daman.
4. Shri Harender Rai, Asstt. Commandant, Coast Guard Air Station, Nani Daman.
5. Smt. Snehlata Chand, Chief Officer, DMC, Daman.
6. Shri Girraj Singh, SDPO., Daman.
7. Shri D. R. Damania, Mamlatdar, Daman.
8. Shri N. K. Halpati, Enquiry Officer, City Survey, Daman.
9. Shri K. S. Gaikwad, Range Forest Officer, Daman.
10. Shri Dharmendra Jadav, Sports Officer, Daman.
11. Shri P.D. Rana, Municipal Engineer (DMC), Daman.
12. Shri P.M. Makwana, Extension Officer, Village Panchayat, Rep. of BDO, Daman.
13. Shri H. N. Rajput, Information Asstt. Rep. of Addl. Director of Tourism, Daman.
14. Smt. T. S. Oza, Teacher, Rep. of Director of Bal Bhawan, Daman.
15. Shri Anthony Jesus, Superintendent, Collectorate, Daman.

At the outset, the Collector, Daman welcomed all the officers from the Administration and apprised all present that the meeting is convened to review the progress made by the concerned department to celebrate the Republic Day function in Daman.


Collector expressed his displeasure for the absence of some of the officer and also presence of junior officers. He directed Dy. Collector (HQ) to put up list of officers who remained absent and also who has sent junior officers for the meeting so that he can bring the same to the notice of Hon'ble Administrator.

1. The Deputy Collector (HQ), Daman informed the Invitation Cards have already been printed and the some will be dispatched by to-day. She further informed that sitting arrangement at the venue of function shall be finalized on 24-01-2013 in consultation with the concerned department. Hon'ble Collector informed all the concerned to remain present at the venue on 24-01-2013 evening and also on 25-01-2013 in the morning confirm the arrangement.
2. Officers and representatives of the offices present confirmed that the arrangements entrusted to their respective department during the meeting held on 26-12-2012 has been done/shall be carried out.
3. Shri Harender Rai, Asstt. Commandant present on behalf of Indian Coast Guard, Daman stated the Coast Guard Air Station, Daman is conducting various events to Commemorate the Coast Guard Day celebration and hence Coast Guard contingent will not be able to participate in the parade and also fly past by helicopter on the occasion will not be feasible this time. The Collector stated that as for the first time the Coast Guard, Daman is not participating in the function the higher authorities of Daman & Diu Administration might question on this aspect and hence informed the

representative of Coast Guard present to take up the matter with his department to at least ensure participation of Coast Guard contingent in the parading.

4. The Collector made known to all the officers present that the Administration of Daman & Diu is celebrating National Voters Day on 25th January, 2013 at Swamy Vivekanand Auditorium, College Campus, Daman and hence, all the officers alongwith their staff should attend the said function from 10.00 a.m. onwards. Thereafter, they shall have to the venue of celebration of Republic Day function i.e. Government College Ground, Nani Daman to confirm the arrangements.

The meeting was ended with a vote of thanks.


(Asha Chaudhary)
Deputy Collector (HQ),
Daman.

To,
All Head of Departments /Head of Offices, Daman.

No.19/1/98/(Part-II)/DEV/2012-13/668
U.T. Administration of Daman & Diu,
Office of the Collector,
Collectorate, Moti Daman,
Daman.

Dated:- 21/01/2013.

Copy to :-

1. Staff Officer to Hon'ble Administrator, Daman & Diu & DNH, Secretariat, Daman.
2. P.S. to Development Commissioner, Secretariat, Daman & Diu & DNH, Secretariat, Daman.
3. P.S. to Finance Secretary, Daman & Diu & DNH, Secretariat, Daman.
4. P.A. to Inspector General of Police, Daman & Diu & DNH, Secretariat, Daman.
5. P.A. to Managing Director (OIDC), Daman.
6. P.A. to Collector, Daman.
7. P.A. to Secretary (Edu), Daman & Diu & DNH, Secretariat, Daman.
8. P.A. to Chief Conservator of Forest, Daman & Diu, Secretariat, Daman.